

REQUEST FOR VISIT AUTHORIZATION TO AFRL/RRS INFORMATION DIRECTORATE

Before visiting a government facility you must preregister with the Defense Manpower Data Center (DMDC) at: <https://dbids-global.dmdc.mil/portal/>
DISS users skip this form, AFRL/RRS SMO code: LK1MFSD15

1. Date of Request:
2. Name of Company or Organization (full name):
3. Street Address:
4. City, State: Zip Code:
5. Purpose of Visit:
6. Date or Period in which the visit is requested for (Not to exceed 1 Year): From: To:
7. List of visitor(s), additional visitors next page:

Name(s)	SSN	Date of Birth	Place of Birth	Country of Citizenship	Date Naturalized	Naturalization Number	If Not a Citizen, Permanent Alien Resident No./Expiration Date	State and DL #

8. Point of Contact at AFRL RRS to be visited (This is not the AFRL Security Administrative Officer)

Name: Phone:

9. Point of Contact at your organization

Name: Phone:

10. Classification of visit check one box: ☐ UNCLASSIFIED ☐ CLASSIFIED

11. SIGNATURE block for Facility Security Officer, Security Manager or Human Resources Officer:

Fax form to: AFRL/RIOF 315-330-3378 or 587-3378
To confirm receipt of this visit request call 315-330-2916
Mailing address: AFRL/RIOF
525 Brooks Road
Rome, NY 13441

Note: Be prepared to show photo "ID" (driver's license, military or government)

